

Project „ELDORA“

100.000 Users for Records Management

in Bavaria



# Records and File Handling today





# Deficits of Paper Records

- 👉 **Search is time-consuming and location-dependent**
- 👉 **Unstructured Document Keeping**
- 👉 **Redundant Documents**
- 👉 **Principle of Public Administrations challenged**
- 👉 **Hybrid Records and Cases Files**
- 👉 **Time intense transport**
- 👉 **Media transitions**
- 👉 **Investment in terms of resources and money**



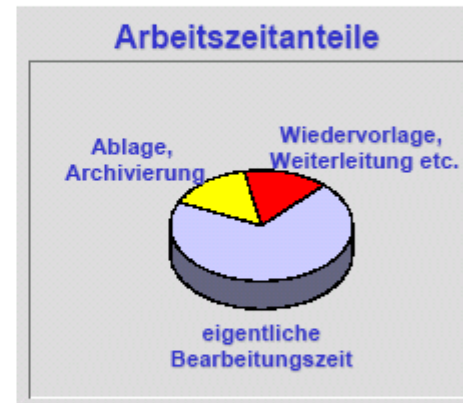


# Deficit of Search Effort

## Kosten der Ablage

Ablage, Retrieval und Weiterleitung  
beanspruchen einen hohen Teil der  
Tagesarbeitszeit \*):

Manager:	10-15%
Fachkräfte:	5-15%
Sachbearbeiter:	15-25%
Unterstützungsdienste:	10-20%

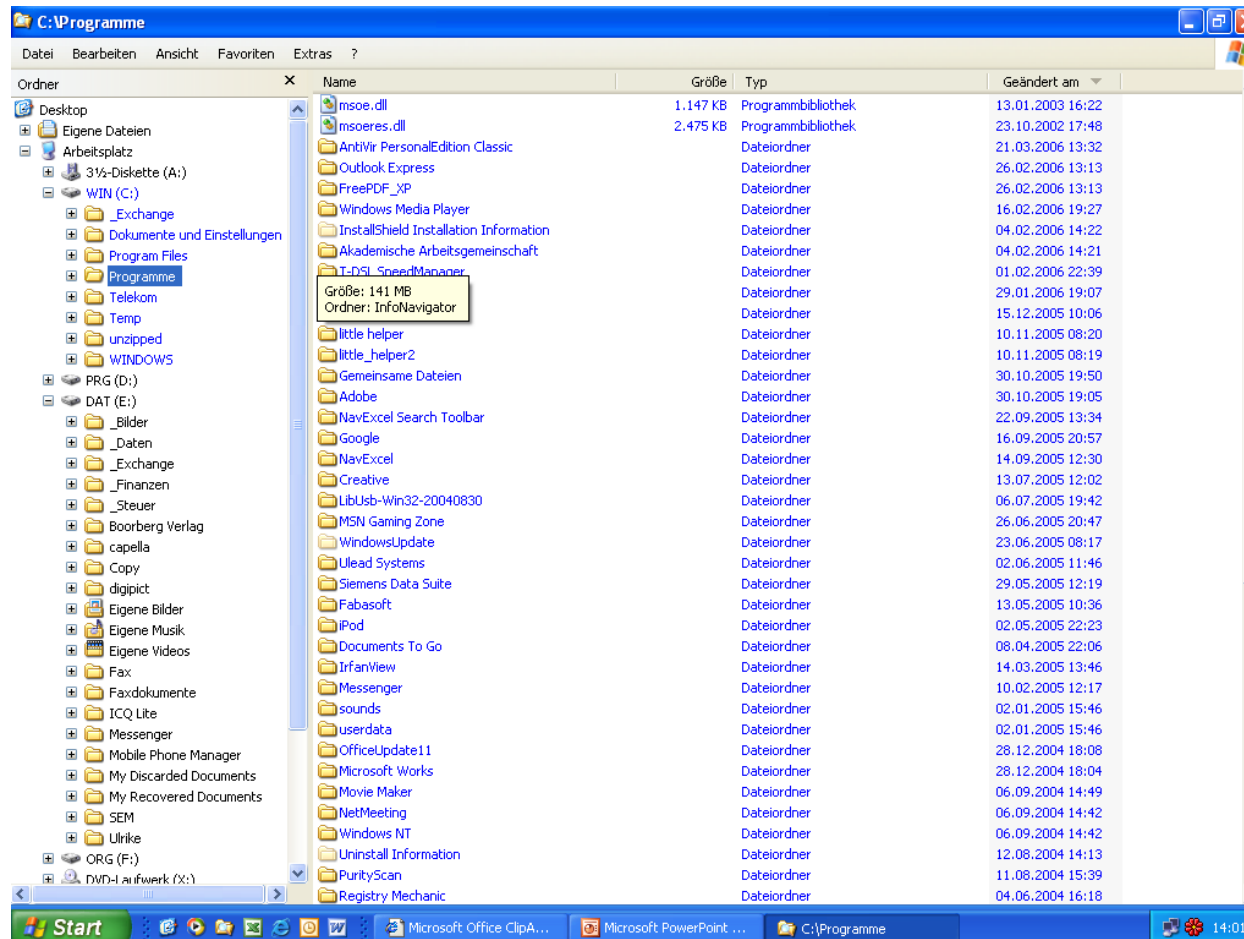


\*) Quellen: Basierend auf Studien von Booz, Allen&Hamilton, Diebold, IBM, Siemens u. a.

... und sind dabei nur zu **40%** erfolgreich (finden  
das Gesuchte)  
(Quelle: IDC 2003)



# Deficit – redundant Document Filing





# Change of Paradigm

## External View

Officials Office



E-Government



## Internal View

Paper Records



Electronic DMS and Records





## Objectives



Objectives

- Electronic Processes from input to output
- Electronic Records are the original records
- Bavaria-wide usage
- Improvement of information management
- Integration with applications
- Improve service quality and efficiency



# Success Factors



- Standardisation
- Central Coordination and Control
- Organisational Change Management
- Integration of end users as early as possible
- Pragmatism
- Support by top management





## Pilot Installations

- Bayer. Staatsministerium für Unterricht und Kultus
- Bayer. Staatsministerium für Wissenschaft, Forschung und Kunst
- Bayer. Verwaltungsgerichtshof
- Verwaltungsgericht München
- Regierung von Schwaben
- Landesamt für Steuern
- Zentrum Bayern, Familie und Soziales - Landesjugendamt
- Verwaltungsschule der Sozialverwaltung
- Landesanstalt für Landwirtschaft
- verschiedene Kommunalverwaltungen

# Fabasoft Profile

- Fabasoft is a European Software Product company specialised on Enterprise Content and Records Management.
- We help large organisations to digitise their business processes.

[www.fabasoft.com](http://www.fabasoft.com)



# Fabasoft Business Segments

Public Sector



Fabasoft  
eGov-Suite

Private Sector



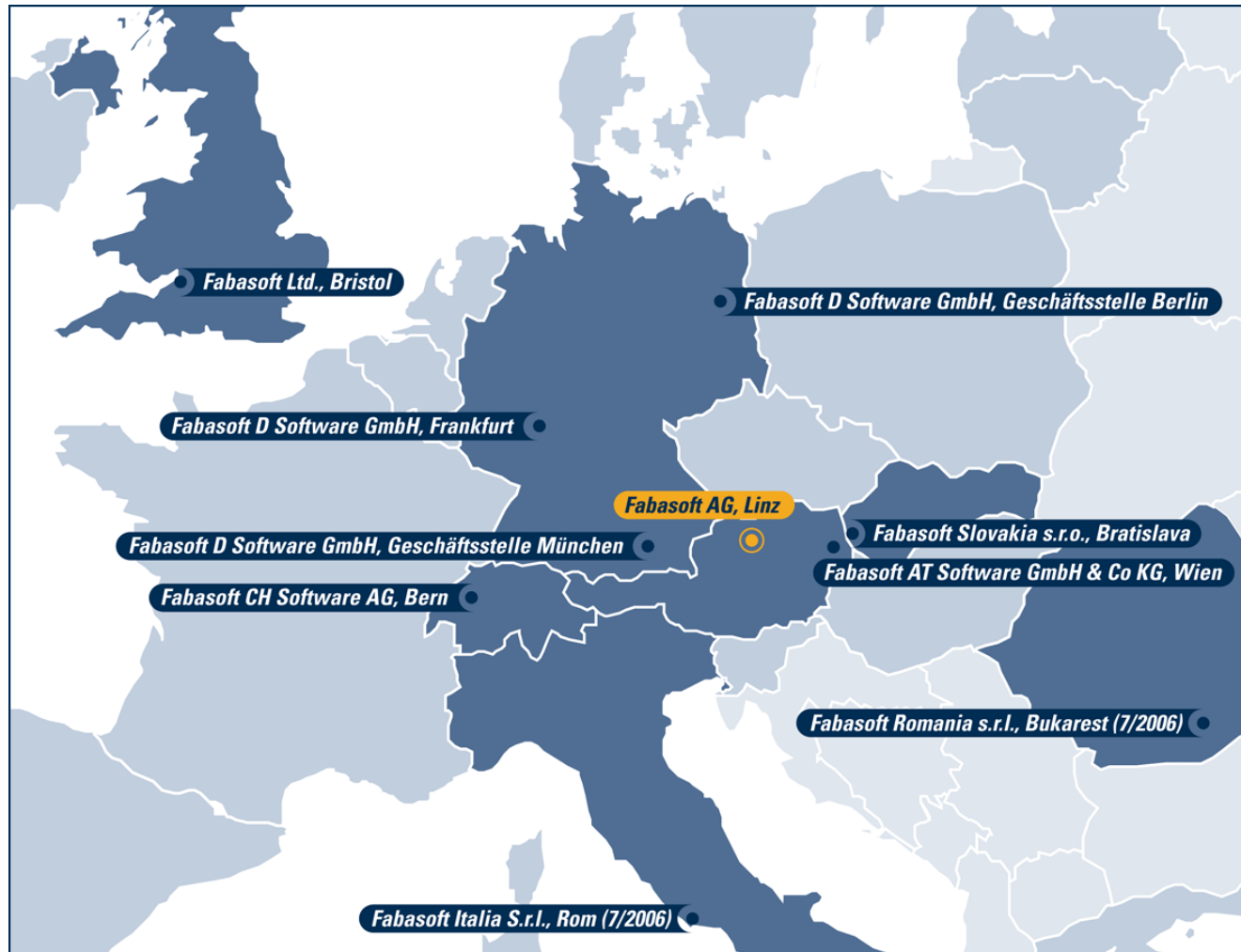
Fabasoft  
Folio 2007

Enterprise Search

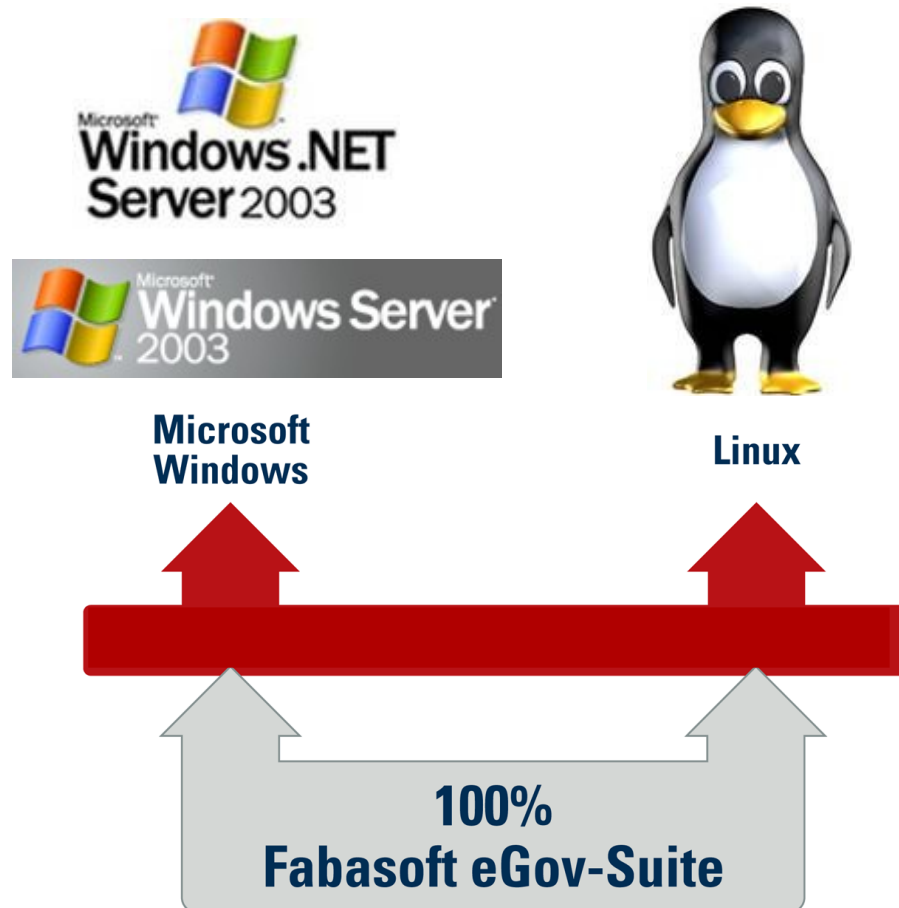


Mindbreeze  
Enterprise Search

# Fabasoft – Geography

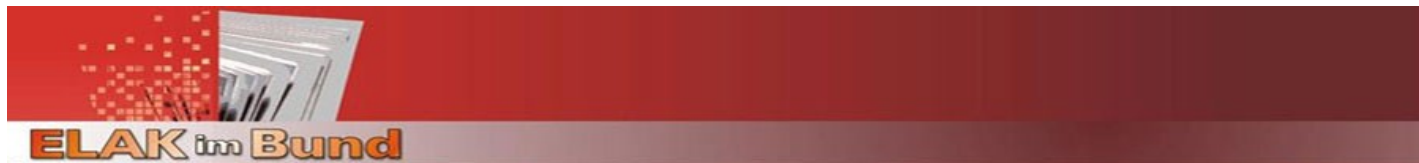


# Strategy 100%: Microsoft Windows AND Linux



# Reference Project "ELAK im Bund" (Austria)

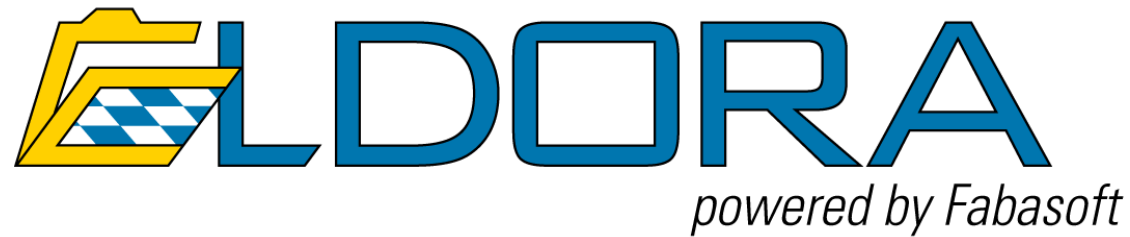
- Electronic DMS and Records Management for the central government.
- Service oriented architecture
- Contract January 2003; Rollout-Start September 2003; First Production Dezember 2003; Rollout completed Dezember 2004
- 8.500 Users (12 Ministries)
- More than 10 Million Files, more than 30 Millionen Documents, more than 13 Terabyte storage.
- High Service-Levels (7x24, 3 redundant operation locations)



# Reference Project „GEVER“ (Switzerland)

- Frame Contract
- GEVER DMS and Records Management
- Approx. 6000 Users





## Practical Demonstration